

**MILITARY DEPARTMENT
JOB OPPORTUNITY
MATERIAL STORAGE SPECIALIST**

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Location: East Granby, Air National Guard Base
Job Posting No: 8580
Hours: Monday through Friday, 7:00 A.M. to 3:30 P.M.
Salary: \$41,756.00 Annually
Closing Date: August 21, 2015

Eligibility Requirement: The candidate chosen for this position must have skills and knowledge in overseeing an entire stockroom operation such as receiving, storing, distributing, inspecting, inventorying and purchasing; must possess interpersonal skills, oral and written communication skills and the ability to follow written and oral instruction.

Knowledge, Skills and Abilities: Considerable knowledge of the methods of requisitioning, handling, storing, and issuing of materials and supplies; knowledge of safe and efficient warehousing practices including purchasing; ability to keep accurate stock records and inventories; ability to utilize computer software.

General Experience: Two (2) years of experience in stock or warehouse work or closely relate work that could reasonably be expected to provide the knowledge, skills and abilities listed above.

Special Experience: One (1) year of General Experience must have involved the full range of stores duties, including receiving, storing, issuing, inventorying and inspecting.

Special Requirements: Candidates may be required to possess and retain appropriate current licenses, permits and/or certifications. Candidates must be willing to accept assignments to emergency duties, including snow and ice assignments. Candidates may be requires to possess experience receiving and handling of specialized materials.

Character Requirement: Candidates must be able to pass a military background check.

Physical Requirement: Candidates must have adequate physical strength, stamina, physical agility and visual auditory acuity and must maintain such physical fitness as to be able to perform the duties. A physical examination may be required.

Working Conditions: Candidates may be required to lift moderate to heavy weights and may be exposed to weather conditions and maybe required to handle hazardous materials and chemicals.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and a State application (CT-HR-12) available at www.das.state.ct.us for Employment to:

**MILITARY DEPARTMENT
HARTFORD ARMORY
360 BROAD STREET
HARTFORD, CT 06105
HUMAN RESOURCES, ROOM # 141
FAX NUMBER 860.548.3218**

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.